

REGULAR MEETING of the BOARD OF MANAGERS
Thursday October 2, 2025 – 8:00 a.m.
RRWD OFFICE 714 6th Street SW, ROSEAU MINNESOTA



Agenda

❖ **CALL TO ORDER:**

- Pledge of Allegiance
- Approve agenda: _____

❖ **CONSENT AGENDA:** _____

- September 4, 2025 regular board meeting minutes
- Treasurer's reports
- Permits
- Review and approve manager and employee expense vouchers

❖ **PERMITS:**

❖ **DELEGATION:**

❖ **OLD BUSINESS:**

- Records Re-establishment: CD 8 & WD 3 update _____

❖ **NEW BUSINESS:**

❖ **PROJECTS:**

- Hay Creek PT update: _____
- CD 8 Construction update _____
 - Payment Application approval _____
- Roseau Lake: construction update _____
 - Change order _____
 - Payment Application approval _____

❖ **REPORTS:**

- RRWMB: _____
- Technician: _____
- Administrator: _____

❖ **Closed meeting to discuss pending litigation:**

❖ **OTHER ITEMS:** _____

❖ **NEXT MEETING DATE:** November 6, 2025 @ 8:00 a.m.

❖ **MOTION TO ADJOURN:** _____ Time: _____

❖ **DATES TO REMEMBER:**

- Dec. 2-5: Mn Watersheds Annual Conference, Grand View Lodge, Nisswa
- January 13-15, 2026: RRBC Conference, Winnipeg
- March 17 & 18, 2026: March Conference, Moorhead

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD
OF MANAGERS MEETING HELD SEPTEMBER 4, 2025**

ORDER: Chairman Diesen called the meeting to order at 8:00 a.m. and led the Pledge of Allegiance.

MANAGERS PRESENT: Carter Diesen, Laverne Voll, Jason Braaten, James Johnson, and Cody Schmalz

STAFF PRESENT: Administrator Halstensgard, Technician Broten, and Assistant Wensloff

OTHERS PRESENT: Tom Enright, DNR
See attached list

CONSULTING STAFF PRESENT: Erik Jones, Houston Engineering; Michelle Moren, Attorney; Jaqueline Turnow, Attorney; Torin McCormack, HDR; Nate Dalager, HDR; ~~Tom Enright, DNR~~

AGENDA: A **motion** was made by Manager Braaten to approve the agenda as amended, seconded by Manager Voll. Motion carried unanimously.

CONSENT AGENDA: A **motion** to approve the Consent Agenda with edits was made by Manager Schmalz. The motion was seconded by Manager Johnson. The motion was carried unanimously. Adoption of the Consent Agenda included:

- Approval of August 7, 2025, regular meeting minutes (as amended).
- Treasurer's Report with additional bills for Moren Law Office \$1,997.50, Zack Johnson beaver bounty \$300, Mark Beito beaver bounty \$225, Jon Schauer with Db Consulting audit for \$1,400.00.
- Permits 2025-20(Dunham), 2025-21(Dunham), & 2025-22(Dunham).
- Review and Approve manager and employee expense vouchers as read by Manager Braaten.

PERMITS:

Permit 2025-14(Brateng) – Technician Broten gave an update on this permit that was tabled at last month's meeting pending more information. More information was acquired. Manager Voll made a **motion** to approve the permit. Manager Braaten seconded the motion. Motion carried unanimously.

DELEGATION: There were no delegates for this meeting.

OLD BUSINESS:

HDR Contracts – Administrator Halstensgard gave a short update on the HDR General and Technical services contract that had been provided at the last meeting. Manager Voll made a **motion** to approve the contract. Manager Johnson seconded the motion. Motion carried unanimously. A draft contract for the Spruce 35 project work was also presented to the board.

Torin McCormack discussed the items included in the contract. Attorney Moren mentioned that the insurance terms would need to be updated as an old template was included. A **motion** to approve the contract with the corrected insurance information was made by Manager Braaten, seconded by Chairman Diesen. Motion carried unanimously.

MnDOT Hwy 89 project – Administrator Halstensgard reported on the potential project. Staff will continue to coordinate with MN DOT on the culvert and drainage issues.

There was a discussion on beaver trapping in SD 51 led by Manager Schmalz. Tom Enright, DNR discussed trapping beaver on the WMA and in the river and mentioned the trappers they contract with.

8:30 BUDGET HEARING: At 8:30a.m., Manager Braaten made a **motion** to open the public hearing, seconded by Manager Schmalz. Motion carried unanimously. Administrative assistant Wensloff noted that the hearing notice had been properly published as required by law, and Administrator Halstensgard stated that no comments on the 2026 budget were received by in the office. There were no comments from those in attendance. Manager Johnson made a **motion** to close the budget hearing. Manager Braaten seconded the motion. Motion carried unanimously. A **motion** was made by Manager Braaten and seconded by Manager Johnson to adopt the 2026 budget as presented. Motion carried unanimously.

2026 DRAFT ADMINISTRATIVE BUDGET

	2026 proposed	
Salaries & Benefits	\$	151,000.00
Manager's per diem & expenses	\$	20,000.00
Dues & registrations	\$	5,000.00
Engineering	\$	15,000.00
Legal & other professional services	\$	20,000.00
Real estate taxes	\$	8,000.00
Rent & utilities	\$	3,000.00
Insurance	\$	6,000.00
Telephone & Internet	\$	3,000.00
Office supplies & miscellaneous	\$	10,000.00
Cap. Outlay & building maintenance	\$	27,000.00
Stream gaging	\$	12,000.00
RRWD projects / maintenance	\$	20,000.00
Programs & planning	\$	-
	\$	300,000.00

A **motion** was made by Manager Braaten, seconded by Manager Johnson, to adopt the 2026 General Administration Levy resolution. Motion carried unanimously.

The Board reviewed ditch fund balance information for each of the ditch systems and discussed future maintenance needs for each system. After discussion, the board set the levies as follows,

WD #3	50%
CD #8	20%
CD #16	0.50%
WD #115	0.50%
West Interceptor	\$2,500 (set amount)

A one percent assessment on redetermined benefits be made on State Ditch #51.

Approximate figures are:

Roseau County	\$88,177.69
Kittson County	\$ 1,155.02
Marshall County	\$ 641.92
Beltrami County	\$ 899.65
Lake of the Woods County	\$ 648.60

A **motion** was made by Manager Voll, seconded by Manager Braaten, to adopt the 2026 Ditch Levy resolution to set the ditch levies. Motion carried unanimously.

A **motion** was made by Manager Braaten to pass the RRWMB resolution. It was seconded by Manager Johnson. Motion carried unanimously.

NEW BUSINESS: There was no new business at the meeting; however Manager Schmalz stated he had been approached by a landowner and asked about clearing trees near highway 10. Technician Broten said he didn't think it would be a problem. No board action taken.-

PROJECTS:

Hay Creek Project Team update: Administrator Halstensgard, Torin McCormack, and Engineer Dalager gave updates on Hay Creek, including landowner outreach, cattle crossing and ditch 9 repair. Manager Voll reported visiting with some landowners about selling land for a potential impoundment site. Engineer Jones discussed potential practices to be installed within the ditch ROW.

CD8 Construction update: Administrator Halstensgard gave an update. Manager Braaten made a **motion** to pay the APEX payment application #1 for \$102,194.95. Manager Schmalz seconded the motion. Motion carried unanimously. Torin McCormack gave more information. Manager Voll made a **motion** to move forward with additional cleaning east of the repair. Staff will work with local contractors. Manager Braaten seconded the motion. The motion carried unanimously.

Roseau Lake: Torin MacCormack gave an update on a beaver issue that had been impacting phase 1 construction. He also noted that construction is slow due to the rainy weather. The weather impact has also led to road issues. After discussion, Manager Voll made a motion to approve payment application #3. Manager Johnson seconded the motion. Motion carried unanimously.

Attorney Moren provided an update on the Kveen litigation and stated that the lawsuit had been dismissed with prejudice.

Juneberry: Erik Jones discussed the EAW. Tom Enright reported on SD69 discussions with Roseau County. Both parties have agreed to sign Letters of Intent outlining each entity's roles and responsibilities for the Juneberry Project.

9:00 a.m. - BID OPENING – Sprague Creek Mitigation: - engineer estimate of \$412,542.00

The following bids were received – each bidder provided the required bond bid:

Davidson Construction, Inc. in the amount of \$521,279.00

Northern Harbor in the amount of \$234,902.00

Gladden Construction, Inc. in the amount of \$642,997.25

Spruce Valley Corporation in the amount of \$507,008.00

Manager Johnson made a **motion** for provisional acceptance pending review. Manager Schmalz seconded the motion. Motion carried unanimously.

REPORTS:

RRWMB: Manager Braaten provided a written report.

Technician: Technician Broten reported on WD3 culvert replacement, Palmville road maintenance, Hwy 89 drainage, MWPCP training, and Palmville beaver dams.

Administrator: Administrator Halstensgard stated that the River Trail has been accepted as a trail on the GMRPTC, except the Dieter town hall site. She proceeded with additional GMRPTC funding information for next year.

She also gave a short report on the potential HR contract, stating that we weren't able to increase liability insurance. Thus, we are unable to enter into the contract.

Marco reached out to the RRWD office with two different offers to upgrade the copier. Manager Voll made a **motion** to update the office Marco copier with a new model. Manager Johnson seconded the motion. Motion carried unanimously.

OTHER BUSINESS:

After a **motion** by Manager Voll, seconded by Manager Schmalz, the meeting was adjourned at 9:55 a.m. The next meeting will be held on October 2, 2025, at 8:00 a.m.

Respectfully submitted,

Laverne Voll, Secretary

Tracy Halstensgard, Administrator

September 2025 Bills & Receipts

Checkbook Balance as of August 29, 2025	\$1,308,047.89
Receipts:	
Citizens State Bank -- interest 8-15-25	\$ 269.74
State of Minnesota -- Lost River LCCMR final payment	\$ 46,450.11
Marshall County -- share of taxes	\$ 78.87
Kittson County -- share of taxes	\$ 4,394.00
Total:	\$ 51,192.72
Bills:	
Tracy Halstensgard -- Salary, Ins stipend & cell reimbursement	\$ 5,956.89
Blaine Broten -- Salary, Ins stipend & cell reimbursement	\$ 3,454.60
Tawni Wensloff -- wages	\$ 2,693.73
Tracy Halstensgard -- Mileage and expenses	\$ 714.70
Jason Braaten -- Per Diem & mileage	\$ 389.71
Carter Diesen -- Per Diem & mileage	\$ 275.68
James Johnson -- Per Diem & mileage	\$ 377.81
Cody Schmalz -- Per Diem & mileage	\$ 181.94
LaVerne Voll -- Per Diem & mileage	\$ 775.22
Elan Financial Services -- credit card	\$ 183.18
City Of Roseau -- utilities	\$ 211.13
Minnesota Energy Resources -- natural gas	\$ 10.20
Marco Technologies -- contract	\$ 91.00
Marco -- copier contract	\$ 125.66
Patrick Moren Law Office -- Legal Fees	\$ 1,997.50
Roseau Electric Co-op -- Int/phone --	\$ 126.85
Verizon Wireless -- Trimble	\$ 40.01
AB's Lawncare -- mowing	\$ 447.43
Beito Repair -- WD 3 culvert installation	\$ 3,250.00
Roseau County Highway Dept. -- Palmville mowing	\$ 150.00
Doc's Hardware -- supplies	\$ 9.04
Northern Resources -- gas	\$ 57.41
Jon Schauer -- QuickBooks Year End audit adjustments	\$ 1,400.00
Mark Beito -- beaver trapping, Palmville	\$ 225.00
Zach Johnson -- beaver trapping, Roseau Lake	\$ 300.00
Roseau Times Region -- meeting notice, ad for bids, budget hearing notice	\$ 1,193.40
Halverson Sand & Gravel -- WD 3 gravel	\$ 710.19
Gladen Construction -- Roseau Lake construction Payment Application 03-03.1	\$ 260,684.40
Houston Engineering -- invoice # 77964, 77973, 77974, 77977 & 77871	\$ 16,473.97
Apex Drainage -- Pay Application 1, CD 8 FEMA project	\$ 102,194.95
Roseau County Recorder -- recording fees	\$ 276.00
HDR Engineering -- Inv #1200716258 Juneberry	\$ 3,972.50
HDR Engineering -- Inv #1200744137, #1200744133, & 1200744134	\$ 8,597.50
HDR Engineering -- Inv #1200744135, 1200744138, & 1200744139	\$ 6,191.25
HDR Engineering -- Inv #1200744136, 1200744140, & 1200744132	\$ 37,175.76
Total:	\$460,914.61

October 2025 Treasurer's report

Checkbook Balance as of September 25, 2025	\$895,336.60
Receipts:	
Citizens State Bank -- interest	
Total:	\$
Bills:	
Tracy Halstensgard -- Salary, Ins stipend & cell reimbursement	\$ 5,956.88
Blaine Broten -- Salary, Ins stipend & cell reimbursement	\$ 3,454.60
Tawni Wensloff -- wages	\$ 2,919.35
Jason Braaten -- Per Diem & mileage	
Carter Diesen -- Per Diem & mileage	
James Johnson -- Per Diem & mileage	
Cody Schmalz -- Per Diem & mileage	
LaVerne Voll -- Per Diem & mileage	
Elan Financial Services -- credit card	\$ 1,930.85
City Of Roseau -- utilities	
Minnesota Energy Resources -- natural gas	\$ 10.20
Marco Technologies -- contract	\$ 91.00
Marco -- copier contract	
Patrick Moren Law Office -- Legal Fees	\$ 2,291.25
Roseau Electric Co-op -- Int/phone --	\$ 126.85
Verizon Wireless -- Trimble	\$ 40.01
AB's Lawncare -- mowing	\$ 393.38
dot. Com connection -- website maintenance	\$ 120.00
Pladson Electric -- wiring in office breakroom	\$ 575.00
BWSR -- Academy registration for Blaine & Tawni	\$ 510.00
Simmons Contracting LLC -- Palmville road	\$ 3,026.50
Larson Helicopter -- ditch spraying	\$ 2,692.50
Houston Engineering -- invoice # 77974 Hay Creek	
Houston Engineering -- Invoice # 77977 culvert survey	
Houston Engineering -- Invoice # 77973 Big Swamp North	
Houston Engineering -- Invoice #77871 Outreach materials	
HDR Engineering -- Inv #1200754834 Juneberry / Big Swamp North	\$ 510.00
HDR Engineering -- Inv #1200754831 WD 3 outlet	\$ 930.30
HDR Engineering -- Inv #1200754829 WD3 Re-establishment	\$ 563.75
HDR Engineering -- Inv #1200754833 Technical Assistance	\$ 3,123.75
HDR Engineering -- Inv # 1200754830 CD 8 re-establishment	\$ 2,158.75
HDR Engineering -- Inv #1200754832 CD 8 FEMA	\$ 13,075.00
HDR Engineering -- Inv #1200754828 Hay Creek PT	\$ 1,721.25
HDR Engineering -- Inv #1200754835 Roseau Lake	\$ 31,618.79
HDR Engineering -- Inv #1200754840 Site A	\$ 6,925.00
Total:	\$77,623.51



714 6th ST SW
Roseau, MN 56751
218-463-0313

Permit #2025-025 - Application Received

Date Submitted: September 23, 2025

Applicant Information:

First Name: Rachel	Last Name: Miller
Phone Number: 218-214-6137	Email: rachel.m.miller@state.mn.us
Address: 3920 US 2 West	City, State: Bemidji, MN
	Zip Code: 56601

Project Type:

- Culvert Installation / Removal / Modification

Project Description:

The project includes a mill and overlay of TH89 from the Marshall/Roseau County Line to Wannaska and spot culvert repair and replacements.

Project Location:

1/4, Section 12, Palmville Township, Roseau County

Project Details:

Documents Uploaded:

- [STA 1190+18 Sizing Report \(Click to Open\)](#)
- [STA 1087+36 Twin Centerline Sizing Report \(Click to Open\)](#)
- [STA 992+02 Sizing Report \(Click to Open\)](#)
- [STA 829+10 Sizing Report \(Click to Open\)](#)
- [STA 929+42 Sizing Report \(Click to Open\)](#)
- [STA 819+64 Sizing Report \(Click to Open\)](#)
- [6806-31 Draft Plan Subset \(Click to Open\)](#)

Landowner Acknowledgement:

1. Submitting this application in no way relieves the applicant or landowner from any responsibility or liability resulting from the construction, operation, or failure of the project.
2. The project may be field reviewed prior to the Board Meeting. The applicant grants permission to the RRWD and their representatives to review the work area within the permit application.
3. The application must be considered complete a minimum of 10 days prior to the Regular Board Meeting to be considered. RRWD staff will contact you within 15 days if additional information is required.
4. The requirements of the Permit Rules of the RRWD.
5. This permit does not relieve the applicant of any requirements of other permits which may be necessary from any other permitting agency.
6. I acknowledge by submitting this permit application is equivalent to my manual/handwritten signature.



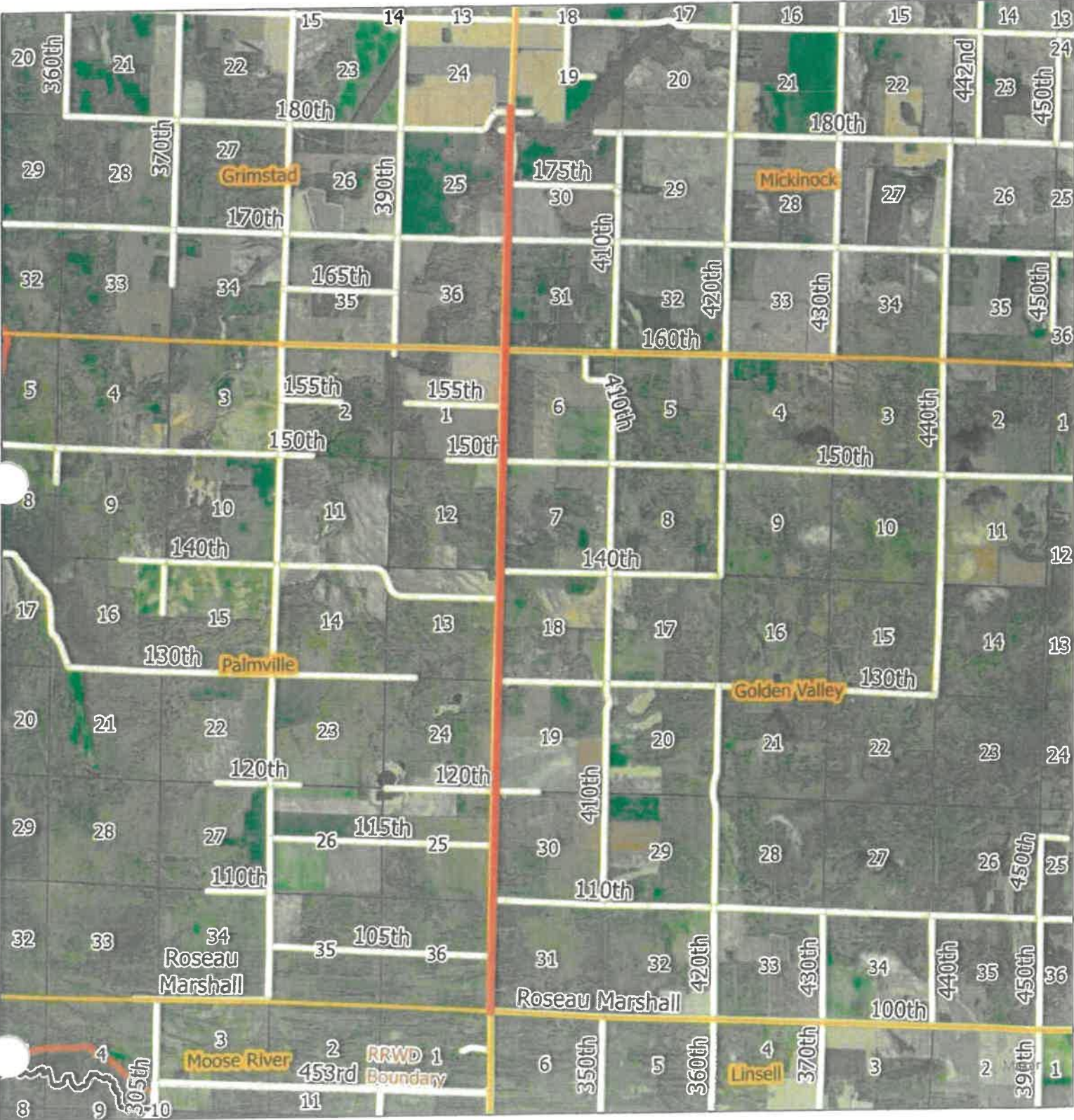
I AGREE - In checking this box, I acknowledge the above statements.

Roseau River Watershed District (RRWD) has received your permit application. RRWD staff will notify you within 15 days if more information is required. Once all required information has been received, application will be brought to the RRWD Board of Managers for approval.

Applicant is responsible for complying with all other local, state, and federal requirements.

25-25 Rachel Miller (Mickinock, Grimstad, Palmville, Golden Valley)
Rachel Miller with MnDOT submitted an application for a road project they will be doing from the county line to Wannaska. The project will include mill and overlay of HWY89 and spot culvert repairs and replacements.

Comments
NA



25-25 Rachel Miller

0 0.38 0.75 1.5 Miles



Map By: BGB



714 6th ST SW
Roseau, MN 56751
218-463-0313

Permit #2025-024 - Application Received

Date Submitted: September 03, 2025

Applicant Information:

First Name: Richard	Last Name: Millner
Phone Number: 605-880-2356	Email: rickmillner2417@gmail.com
Address: 52541 County Road 2	City, State: Warroad, MN Zip Code: 56763

Project Type:

- Tiling

Project Description:

Want to tile On the quarter, Run the main west and north with a lift station on the northwest corner of Matt Millners. Have permission From Jimmy Helstad, and Mark Bakken along with Matt for this project.

Project Location:

1/4, Section 28, Enstrom Township, Roseau County

Project Details:

Documents Uploaded:

- [Rick Millner Enstrom 28 tile project \(Click to Open\)](#)

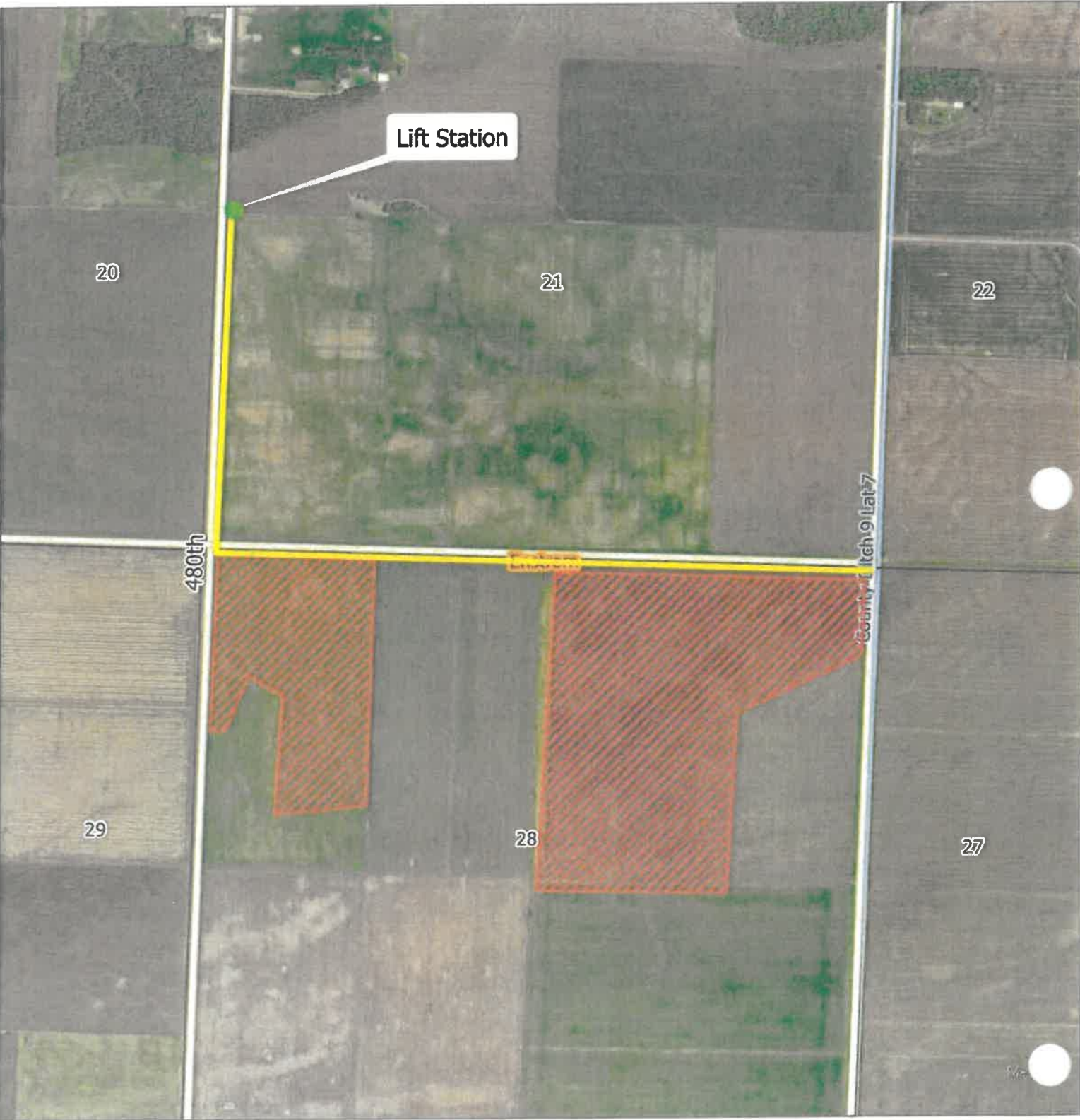
Landowner Acknowledgement:

1. Submitting this application in no way relieves the applicant or landowner from any responsibility or liability resulting from the construction, operation, or failure of the project.
2. The project may be field reviewed prior to the Board Meeting. The applicant grants permission to the RRWD and their representatives to review the work area within the permit application.
3. The application must be considered complete a minimum of 10 days prior to the Regular Board Meeting to be considered. RRWD staff will contact you within 15 days if additional information is required.
4. The requirements of the Permit Rules of the RRWD.
5. This permit does not relieve the applicant of any requirements of other permits which may be necessary from any other permitting agency.
6. I acknowledge by submitting this permit application is equivalent to my manual/handwritten signature.

☒ I AGREE - In checking this box, I acknowledge the above statements.

25-24 Richard Millner (Enstrom 28)
Richard Millner submitted an application to install drain tile in his ag field with the main tile running west along CR-124 and then north along 480th Ave. Lift station will be located in the NW corner of Matt Millner's property.

Comments
Suggest riprap at lift station outlet to reduce erosion potential.



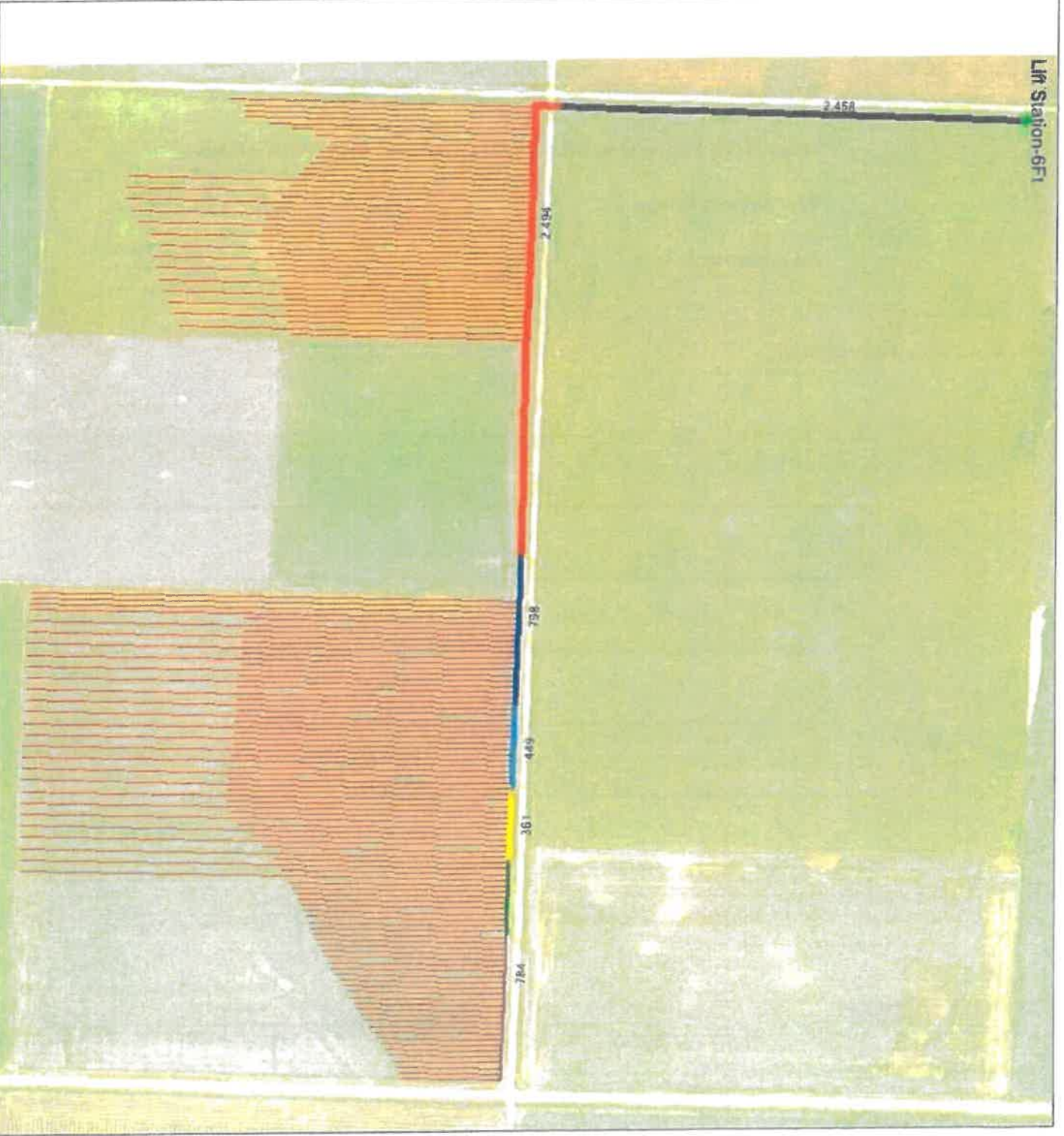
25-24 Richard Millner

0 0.380.75 1.5 Miles
[Scale bar]



Map By: BGB

Rick Millner
Rick Millner
Enstrom 28NH 21-Tile



- 04 inch Pipe-All 2025 - 194158 t
- 08 inch Pipe-South Main-2025 - 784 t
- 08 inch Pipe-South Main-2025 - 390 t
- 10 inch Pipe-South Main-2025 - 36 t
- 12 inch SW Pipe-South Main-2025 - 473 t
- 12 inch DW Pipe-South Main-2025 - 708 t
- 15 inch DW Pipe-South Main-2025 - 2484 t
- 18 inch S Pipe - 2458 t

**Roseau River Watershed District
Road Authority Permit Review Form**

Permit Application No.: _____

Applicant: _____

I have reviewed the above permit and find the following:

- _____ *Recommend Approval as submitted*
- _____ *Recommend Approval with conditions outlined below*
- _____ *Recommend Discussion with RRWD Board on items outlined below*
- _____ *Recommend Denial*
- _____ *Recommend Review*

Comments:

.

Signed: _____
Road Authority Date



714 6th ST SW
Roseau, MN 56751
218-463-0313

Permit #2025-026 - Application Received

Date Submitted: September 23, 2025

Applicant Information:

Applicant Information:		
First Name: Richard	Last Name: Millner	
Phone Number: 605-880-2356	Email: rickmillner2417@gmail.com	
Address: 52541 County Road 2	City, State: Warroad, MN	Zip Code: 56763

Project Type:

- Tiling

Project Description:

Tile will be natural flow into drainage ditch on north side of property that drains direct into hay creek

Project Location:

1/4, Section 26, Enstrom Township, Roseau County

Project Details:

Documents Uploaded:

- [Tiling project in Enstrom \(Click to Open\)](#)

Landowner Acknowledgement:

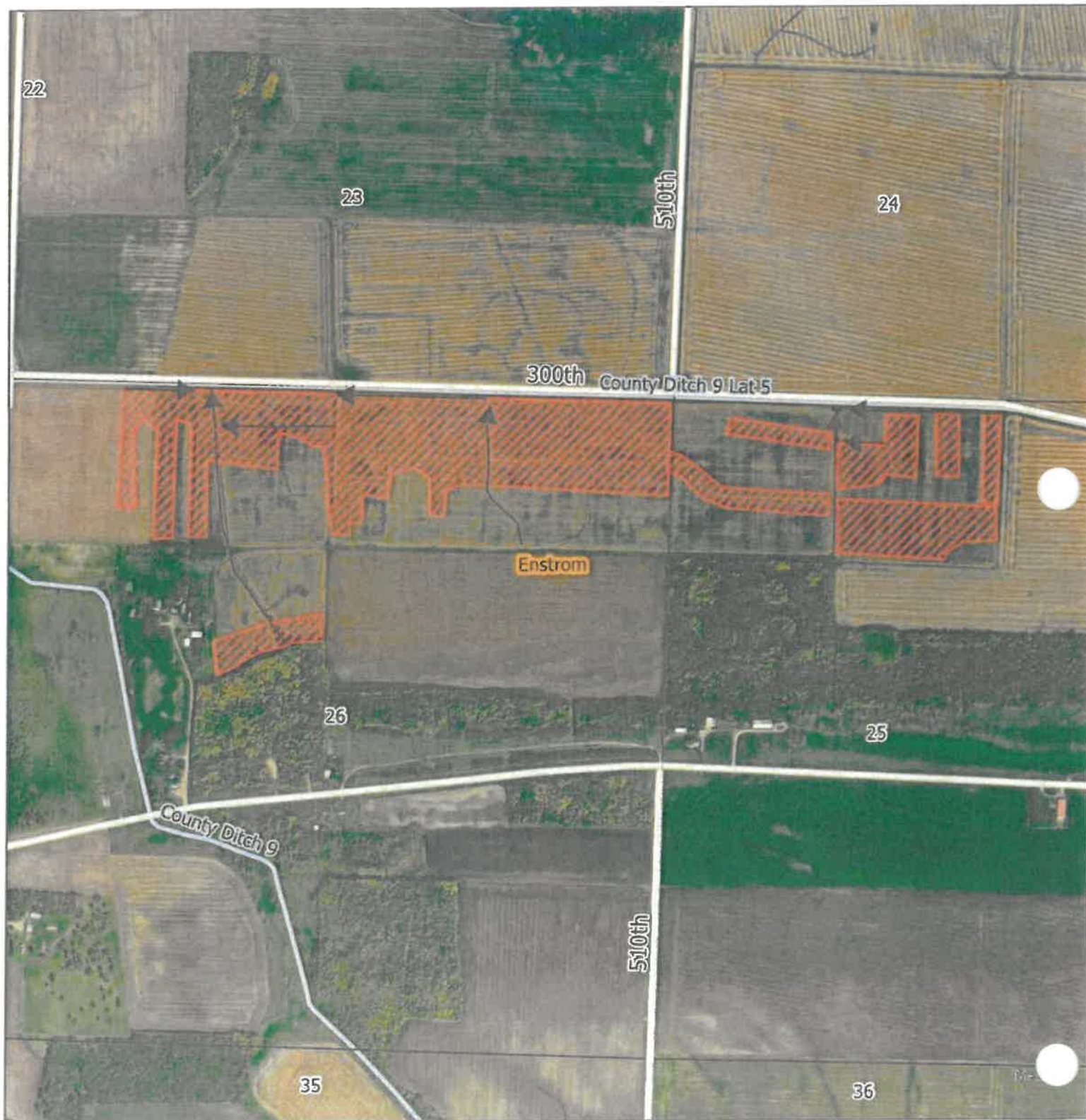
1. Submitting this application in no way relieves the applicant or landowner from any responsibility or liability resulting from the construction, operation, or failure of the project.
2. The project may be field reviewed prior to the Board Meeting. The applicant grants permission to the RRWD and their representatives to review the work area within the permit application.
3. The application must be considered complete a minimum of 10 days prior to the Regular Board Meeting to be considered. RRWD staff will contact you within 15 days if additional information is required.
4. The requirements of the Permit Rules of the RRWD.
5. This permit does not relieve the applicant of any requirements of other permits which may be necessary from any other permitting agency.
6. I acknowledge by submitting this permit application is equivalent to my manual/handwritten signature.

☒ I AGREE - In checking this box, I acknowledge the above statements.

25-26 (Enstrom 26)

Richard Millner submitted a permit application to install drain tile in his ag field in section 25 and 26 of Enstrom TWP. There will be no lift station included, tile lines will drain into County Ditch #9 Lateral 5 which then drains into Hay Creek.

Comments



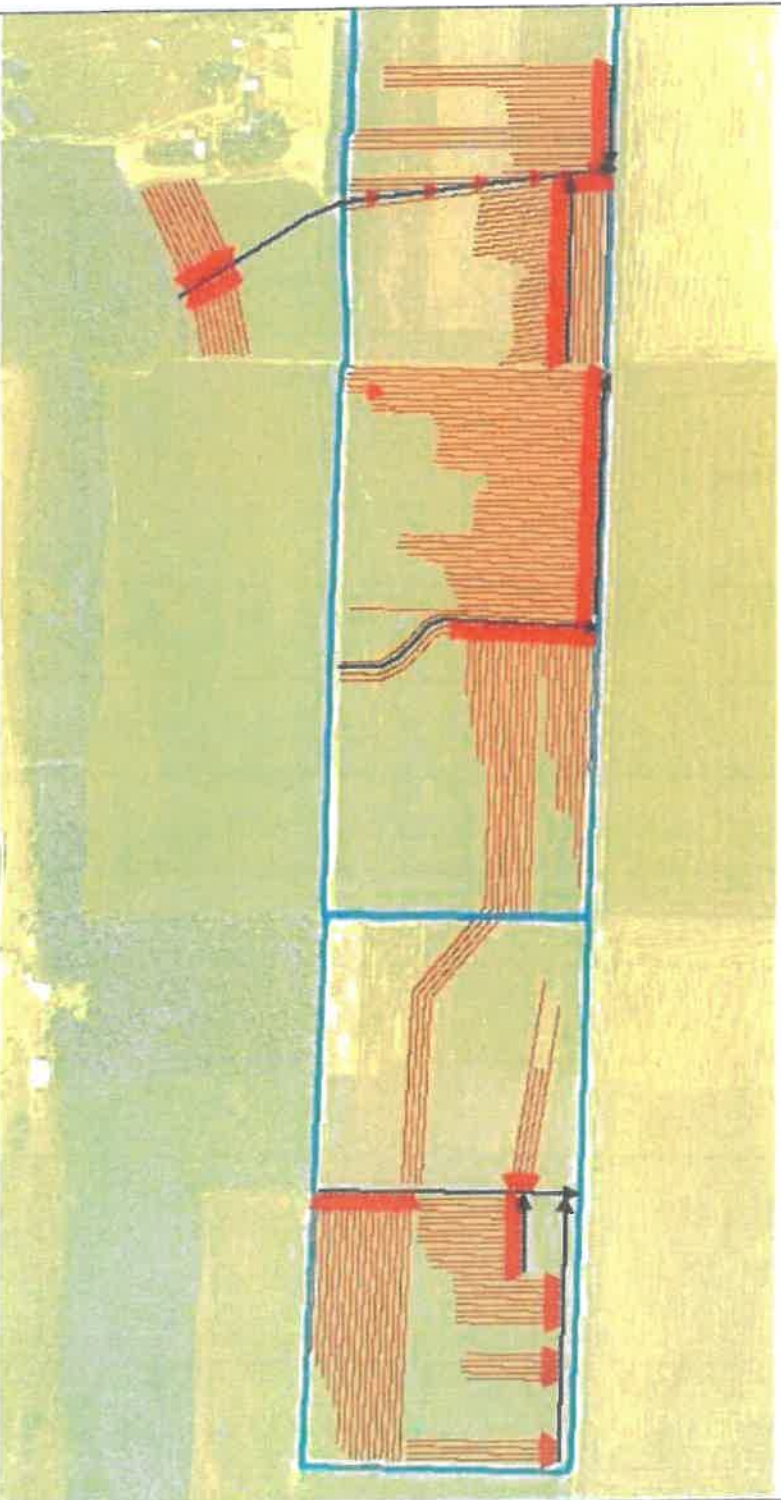
25-26 Richard Millner

0 0.380.75 1.5 Miles
A scale bar with markings for 0, 0.38, 0.75, and 1.5 miles.



Map By: BGB

Rick Milner
Rick Milner
Enstrom 25NHNW-26NHNW-



- ↑ 04 inch Pipe-East Main-30ft - 29356 t
- ↑ 04 inch Pipe-Mid-30ft - 33349 t
- ↑ Proposed Main-East - 1356 t
- ↑ 04 inch Pipe-West 80-30ft - 40398 t
- ↑ Boundary Tillage - 231.3 Ac
- ↑ Proposed Main-Far East - 1265 t
- ↑ 04 inch Pipe-Far East-30ft - 37725 t
- ↑ Proposed Main-West-NS - 2250 t
- ↑ Proposed SubMain-Far East - 1696 t
- ↑ Proposed SubMain-W - 1434 t
- ↑ Mid - 1210 t

**Roseau River Watershed District
Road Authority Permit Review Form**

Permit Application No.: _____

Applicant: _____

I have reviewed the above permit and find the following:

_____ *Recommend Approval as submitted*

_____ *Recommend Approval with conditions outlined below*

_____ *Recommend Discussion with RRWD Board on items outlined below*

_____ *Recommend Denial*

_____ *Recommend Review*

Comments:

Signed: _____ **Road Authority** _____ **Date**

HDR


Contractor's Application and Certificate for Payment Summary

To (Owner): Roseau River Watershed District	From (Cont): Apex Drainage, LLC	Via (Engineer): Dillon Nelson
Owner's Project No.:	Contractor's Project No.:	Engineer's Project No.: 10022516
For (Contract): County Ditch 8 Repairs and Hazard Mitigation	Application No.: 2	Application Period: 09/03/2025-10/02/2025


Application for Payment
Change Order Summary

Change Orders Approved by Owner:	Number	Date Approved	Additions	Deductions	
CO1			\$ 5,679.18	\$ -	1. ORIGINAL CONTRACT PRICE
CO2			\$ 2,184.64	\$ -	2. NET CHANGE BY CHANGE ORDERS
CO3			\$ 5,000.00	\$ -	3. CONTRACT SUM TO DATE (Line 1 + 2)
CO4			\$ 1,464.20	\$ -	4. TOTAL COMPLETED AND STORED TO DATE (Column 1 on Progress Estimate)
			\$ -	\$ -	5. RETAINAGE: 5% of Completed Work and Stored Material
			\$ -	\$ -	6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5)
			\$ -	\$ -	7. LESS PREVIOUS PAYMENTS
			\$ -	\$ -	8. AMOUNT DUE THIS APPLICATION
			\$ -	\$ -	9. BALANCE TO FINISH
			\$ -	\$ -	10. PERCENT COMPLETE
NET CHANGE BY CHANGE ORDERS			\$ 14,228.02	\$ -	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor: APEX DRAINAGE, LLC	By: 	Date: 9-26-25
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Payment of: \$ 43,042.91 is recommended.
HDR Engineering, Inc.

By:  Date: 10/02/2025
Roseau River Watershed District
By: _____ Date: _____

H-32

Contractor's Application and Certificate for Payment Summary

To (Owner): Roseau River Watershed District	From (Contractor): Apex Drainage, LLC	Via (Engineer): Dillon Nelson
Owner's Project No.:	Contractor's Project No.:	Engineer's Project No.: 10022516
For (Contract): County Ditch 8 Repairs and Hazard Mitigation	Application No.: 2	Application Period: 09/03/2025- 10/02/2025

Summary of Previous Payments

Application No.	Application Period	Payment Amount
1	08/11/2025-09/02/2025	\$ 102,194.95

Application No.	Application Period	Payment Amount



Contractor's Application and Certificate for Payment

For (contract):		County Ditch 8 Repairs and Hazard Mitigation		Contractor:		Apex Drainage, LLC									
Application No.:		2		Application Period:		09/03/2025- 10/02/2025									
A															
Item No.	Description	Unit	Contract Quantity	Contract Unit Price	Scheduled Value	C		D		E	F	G	H	I	J
						From Previous Applications	This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored To Date (C+D+E)						
2021.501	MOBILIZATION	LUMP SUM	1	\$11,000.00	\$11,000.00	0.00	0.30	0.00	0.30	0.00	0.30	90.00%	\$3,300.00	\$9,900.00	0.10
2101.501	CLEARING AND GRUBBING	LUMP SUM	1	\$51,000.00	\$51,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	1.00
2101.501	CLEARING AND GRUBBING - OUTLET CHANNEL	LUMP SUM	1	\$1,500.00	\$1,500.00	1.00	0.00	0.00	0.00	0.00	1.00	100.00%	\$0.00	\$1,500.00	0.00
2104.502	REMOVE BRICK RETAINING WALL	EACH	2	\$1,000.00	\$2,000.00	2.00	0.00	0.00	0.00	0.00	2.00	100.00%	\$0.00	\$2,000.00	0.00
2104.503	REMOVE CS PIPE CULVERT	LIN FT	104	\$116.00	\$12,064.00	104.00	0.00	0.00	0.00	0.00	104.00	100.00%	\$0.00	\$12,064.00	0.00
2105.507	TOPSOIL EXCAVATION (P)	CU YD	269	\$5.80	\$1,450.40	269.00	0.00	0.00	0.00	0.00	269.00	100.00%	\$0.00	\$1,450.40	0.00
2105.507	COMMON EXCAVATION (P)	CU YD	1482	\$5.60	\$8,299.20	1,111.50	370.50	0.00	0.00	0.00	1,482.00	100.00%	\$2,074.80	\$8,299.20	0.00
2106.501	COMMON EMBANKMENT (P) (CV)	CU YD	83	\$5.60	\$464.80	82.25	20.75	0.00	0.00	0.00	83.00	100.00%	\$116.20	\$464.80	0.00
2106.506	SITE GRADING	LUMP SUM	1	\$8,380.00	\$8,380.00	1.00	0.00	0.00	0.00	0.00	1.00	100.00%	\$0.00	\$8,380.00	0.00
2116.508	HAUL & DISPOSE OF EXCAVATED MATERIAL (P)	CU YD	1048	\$21.12	\$22,133.76	789.00	262.00	0.00	0.00	0.00	1,048.00	100.00%	\$5,193.44	\$22,133.76	0.00
2451.507	AGGREGATE SURFACING, CLASS 5 MOD (P) (CV)	TON	62	\$30.61	\$1,897.82	46.50	15.50	0.00	0.00	0.00	62.00	100.00%	\$1,697.62	\$1,897.82	0.00
2501.502	30" CS PIPE APRON	CU YD	30	\$39.46	\$1,183.80	22.50	10.50	0.00	0.00	0.00	33.00	110.00%	\$414.33	\$1,302.18	-3.00
2501.503	30" CAS PIPE CULVERT	EACH	4	\$724.36	\$2,897.44	4.00	0.00	0.00	0.00	0.00	4.00	100.00%	\$0.00	\$2,897.44	0.00
2511.507	RANDOM RIPRAP - CLASS 3 (P)	LIN FT	84	\$73.21	\$6,149.64	84.00	0.00	0.00	0.00	0.00	84.00	100.00%	\$0.00	\$6,149.64	0.00
2511.507	RANDOM RIPRAP CLASS SPECIAL (ROUND FIELD STONE - CLASS 1) (P)	CU YD	30	\$91.56	\$2,448.80	242.40	109.60	0.00	0.00	0.00	352.00	87.13%	\$15,188.37	\$48,760.16	52.00
2553.503	TRAFFIC CONTROL	LUMP SUM	1	\$1,000.00	\$1,000.00	1.00	0.00	0.00	0.00	0.00	1.00	100.00%	\$876.72	\$2,448.80	0.00
2573.503	FLOTATION SLT CURTAIN TYPE MOVING WATER	LIN FT	40	\$24.00	\$960.00	40.00	0.00	0.00	0.00	0.00	40.00	100.00%	\$0.00	\$960.00	0.00
2575.604	SEDIMENT CONTROL LOG TYPE STRAW (12")	LIN FT	36	\$7.26	\$261.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	36.00
2575.604	ROLLED EROSION PREVENTION CATEGORY 25	SQ YD	816	\$3.21	\$2,619.36	326.40	0.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	36.00
2575.606	TURF ESTABLISHMENT	ACRE	2.0	\$3,000.00	\$6,000.00	1.00	1.00	0.00	0.00	0.00	2.00	100.00%	\$3,000.00	\$6,000.00	0.00
CO1	COMMON BORROW	CU YD	142.0	\$39.29	\$5,578.18	0.00	142.00	0.00	0.00	0.00	142.00	100.00%	\$5,578.18	\$5,578.18	0.00
CO2	TEXAS CROSSING AGGREGATE SURFACING, CLASS 5 MOD	TON	71.4	\$30.81	\$2,184.64	0.00	71.4	0.00	0.00	0.00	71.37	100.00%	\$2,184.64	\$2,184.64	0.00
CO3	RANDOM RIPRAP - CLASS 3 (20 CU YD ADDED)	LUMP SUM	1.0	\$5,000.00	\$5,000.00	0.00	1.00	0.00	0.00	0.00	1.00	100.00%	\$5,000.00	\$5,000.00	0.00
CO4	30" CAS PIPE CULVERT EXTENSION	LIN FT	20.0	\$73.21	\$1,464.20	0.00	20.00	0.00	0.00	0.00	20.00	100.00%	\$1,464.20	\$1,464.20	0.00
SUBTOTAL OF PROJECT BID ITEMS					\$213,902.72								\$46,308.33	\$152,881.96	

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Contractor's Application and Certificate for Payment Summary

To (Owner): Roseau River Watershed District	From (Contractor): Gladen Construction, Inc.	Via (Engineer): Nate Dalager
Owner's Project No.:	Contractor's Project No.:	Engineer's Project No.: 10051748
For (Contract): Roseau Lake Rehab, Phase 3 and 4	Application No.: 03-04.1	Application Period: 8/27/2025 - 8/23/2025

Summary of Previous Payments

Application No.	Application Period	Payment Amount	Application No.	Application Period	Payment Amount
03-01.1	5/01/2025 - 5/31/2025	\$ 414,560.66			
03-01.2	5/01/2025 - 5/31/2025	\$ 314,540.25			
03-02.1	6/01/2025-6/30/2025	\$ 487,635.00			
03-02.2	6/01/2025-6/30/2025	\$ 277,771.12			
03-03.1	7/01/2025-8/27/2025	\$ 260,674.40			



Contractor's Application and Certificate for Payment

For (Contract):		For (Contract): Roseau Lake Rehab, Phase 3 and 4		Contractor:		Glendon Construction, Inc.															
Application No.:		03-04-1		Application Period:		8/27/2025 - 9/23/2025															
A				B		C		D		E		F		G		H		I		J	
Item No.	Description	Unit	Contract Quantity	Contract Unit Price	Scheduled Value	Work Completed From Previous Applications	Total Completed This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored To Date (C+D+E)	Percent Complete To Date (%)	Total Cost This Period	Total Cost Complete to Date	Quantity to Finish (A - F)								
1404.500	MAINTENANCE OF TRAFFIC CONTROL OF TRAFFIC TRAFFIC CONTROL DEVICES, AND RESTORATION OF HAUL ROADS (LS)	LS	1	\$8,500.00	\$ 8,500.00	0.50	0.00	0.00	0.50	50.00%	\$0.00	\$4,250.00	0.50								
2021.501	MOBILIZATION (LS)	LS	1	\$773,000.00	\$ 773,000.00	0.50	0.25	0.00	0.75	75.00%	\$193,250.00	\$578,750.00	0.25								
2101.501	CLEARING AND GRUBBING (P)	ACRE	132	\$2,600.00	\$ 343,200.00	124.05	7.94	0.00	132.00	100.00%	\$20,644.00	\$343,200.00	0.00								
2104.503	REMOVE PIPE CULVERTS (LF)	LF	287	\$20.00	\$ 5,740.00	182.00	105.00	0.00	287.00	100.00%	\$2,100.00	\$5,740.00	0.00								
2106.507	STRUCTURAL FILL (CY) (P)	CY	400	\$65.35	\$ 26,140.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	400.00								
2106.507	COMMON EXCAVATION (CY) (P)	CY	1458.47	\$14.99	\$ 2,186,246.53	5000.00	0.00	0.00	5000.00	34.28%	\$0.00	\$749,500.00	95947.00								
2106.507	COMMON EMBANKMENT (CY) (P)	CY	195685	\$3.07	\$ 600,752.95	8000.00	76,548.00	0.00	166548.00	80.00%	\$235,002.36	\$480,602.36	39137.00								
2108.5	GEOSYNTHETIC CONSTRUCTION MATERIALS (GEOGRID) (SY)	SY	533	\$6.00	\$ 3,198.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	533.00								
2118.509	AGGREGATE SURFACING, CLASS 5 MOD (CY)	TON	17842	\$22.40	\$ 399,660.80	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	17842.00								
2104.503	SALVAGE AGGREGATE (CY)	CY	1800	\$14.73	\$ 26,514.00	0.00	1,800.00	0.00	1800.00	100.00%	\$26,514.00	\$26,514.00	0.00								
2451.507	GRAVEL BEDDING (CY)	CY	819.5	\$45.05	\$ 36,918.48	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	819.50								
2452.5	PILING - H-Pile (LF)	LF	4070	\$75.00	\$ 305,250.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	4070.00								
2452.501	PILING - H-Test Pile 60 feet long and Pipe Analysis (EA)	EA	3	\$3,000.00	\$ 8,000.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	3.00								
2461.502	EAST INLET STRUCTURE (LS)	EA	1	\$1,750,000.00	\$ 1,750,000.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	1.00								
2461.503	TRIPLE 19'-10" SPAN 7'-3" ALUMINUM BOX CULVERT 48.5 ft long WITH WINGWALLS (LS)	EA	1	\$456,400.00	\$ 456,400.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	1.00								
2501.536	36" CORRUGATED ALUMINIZED STEEL PIPE CULVERT	LF	80	\$97.95	\$ 7,836.00	80.00	0.00	0.00	80.00	100.00%	\$0.00	\$7,836.00	0.00								
2501.548	48" CORRUGATED ALUMINIZED STEEL PIPE CULVERT	LF	494	\$154.20	\$ 76,174.80	422.80	72.00	0.00	494.00	100.00%	\$11,102.40	\$76,174.80	0.00								
2501.636	36" CORRUGATED ALUMINIZED STEEL PIPE APRON	EA	1	\$964.00	\$ 964.00	1.00	0.00	0.00	1.00	100.00%	\$0.00	\$964.00	0.00								
2501.648	48" CORRUGATED ALUMINIZED STEEL PIPE APRON	EA	13	\$1,405.00	\$ 18,265.00	8.00	4.00	0.00	13.00	100.00%	\$5,620.00	\$18,265.00	0.00								
2501.748	FLAP GATE (48 inch)	EA	1	\$9,700.00	\$ 9,700.00	1.00	0.00	0.00	1.00	100.00%	\$0.00	\$9,700.00	0.00								
2501.736	SCREW GATE (66 inch)	EA	1	\$4,550.00	\$ 4,550.00	0.00	1.00	0.00	1.00	100.00%	\$4,550.00	\$4,550.00	0.00								
2501.986	SLIDE GATE 96"x72"	EA	8	\$30,000.00	\$ 240,000.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	8.00								
2511.513	RANDOM RIPRAP - CLASS 3	CY	334	\$110.20	\$ 36,806.80	0.00	66.00	0.00	66.00	19.76%	\$7,273.20	\$7,273.20	268.00								
2511.514	RANDOM RIPRAP - CLASS 4	CY	1405	\$98.00	\$ 137,690.00	352.00	491.00	0.00	843.00	60.00%	\$48,118.00	\$82,614.00	562.00								
2573.502	DEMATERING	LS	1	\$50,000.00	\$ 50,000.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	1.00								
2573.503	DISK ANCHORING	ACRE	132	\$20.00	\$ 2,640.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	132.00								
2573.504	WOOD FIBER AND BLANKET SYSTEM	LF	158	\$1.25	\$ 197.50	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	158.00								
2573.505	FLOTATION SILT CURTAIN TYPE MOVING WATER	LF	400	\$12.00	\$ 4,800.00	400.00	0.00	0.00	400.00	100.00%	\$0.00	\$4,800.00	0.00								
2574.506	SOIL BED PREPARATION	ACRE	132	\$50.00	\$ 6,600.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	132.00								
2574.507	FERTILIZER, TYPE 1 (50 lbs per acre)	POUND	6600	\$0.70	\$ 4,620.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	6600.00								
2575.501	SEEDING	ACRE	132	\$50.00	\$ 6,600.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	132.00								
2575.502	MULCH MATERIAL TYPE 1 (2 tons per acre)	TON	264	\$106.00	\$ 27,720.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	264.00								
2575.504	TURF REINFORCEMENT MAT, CATEGORY 4	SY	4089	\$15.66	\$ 64,033.74	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	4089.00								
2575.507	WEED CONTROL AND INVASIVE SPECIES PREVENTION	LS	1	\$10,000.00	\$ 10,000.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	1.00								
2575.509	SEED MIXTURE, Meaic Indepe (65 lbs per acre)	POUND	8580	\$7.00	\$ 60,060.00	0.00	0.00	0.00	0.00	0.00%	\$554,173.96	\$2,401,733.36	8580.00								
SUBTOTAL OF PROJECT BID ITEMS					\$7,438,778.60																



Application for Payment Change Order Summary

Contractor's Certification

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor: Gladen Construction, Inc.

Payment of: 498,417.50 is recommended

\$

HDR Engineering, Inc.

HDR Engineering, Inc.

Roseau River Watershed District

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Contractor's Application and Certificate for Payment Summary

To (Owner): Roseau River Watershed District	From (Contractor): Gladson Construction, Inc.	Via (Engineer): Nate Dalager
Owner's Project No.:	Contractor's Project No.:	Engineer's Project No.: 10051748
For (Contract): Roseau Lake Rehab, Phase 3 and 4	Application No.: 03-04.2	Application Period: 8/27/2025 - 9/23/2025

Summary of Previous Payments

Application No.	Application Period	Payment Amount	Application No.	Application Period	Payment Amount
03-01.1	5/01/2025 - 5/31/2025	\$ 414,560.66			
03-01.2	5/01/2025 - 5/31/2025	\$ 314,540.25			
03-02.1	6/01/2025-6/30/2025	\$ 487,635.00			
03-02.2	6/01/2025-6/30/2025	\$ 277,771.12			
03-03.1	7/01/2025-8/27/2025	\$ 260,674.40			
03-04.1	8/27/2025-9/23/2025	\$ 526,465.26			
03-04.2					

For (Contract):		For (Contract): Roseau Lake Rehab, Phase 3 and 4		Contractor:		Gladen Construction, Inc.								
Application No.:		03-04.2		Application Period:		8/27/2025 - 8/23/2025								
A														
Item No.	Description	Item	Unit	Contract Quantity	Contract Unit Price	Scheduled Value	C	D	E	F	G	H	I	J
							Work Completed From Previous Applications	This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored To Date (C+D+E)	Percent Complete To Date (%)	Total Cost This Period	Total Cost Complete to Date	Quantity to Finish (A - F)
1404.500	MAINTENANCE OF TRAFFIC, CONTROL OF TRAFFIC, TRAFFIC CONTROL DEVICES, AND RESTORATION OF HAUL ROADS (LS)		LS	1	\$8,500.00	\$ 8,500.00	0.50	0.00	0.00	0.50	50.00%	\$0.00	\$4,250.00	0.50
2021.501	MOBILIZATION (LS)		LS	1	\$773,000.00	\$ 773,000.00	0.75	0.00	0.00	0.75	75.00%	\$0.00	\$578,750.00	0.25
2101.501	CLEARING AND GRUBBING (P)		ACRE	132	\$2,600.00	\$ 343,200.00	132.00	0.00	0.00	132.00	100.00%	\$0.00	\$343,200.00	0.00
2104.503	REMOVE PIPE CULVERTS (LF)		LF	287	\$20.00	\$ 5,740.00	287.00	0.00	0.00	287.00	100.00%	\$0.00	\$5,740.00	0.00
2106.507	STRUCTURAL FILL (CY) (P)		CY	400	\$66.35	\$ 26,140.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	400.00
2106.507	COMMON EXCAVATION (EV) (P)		CY	145847	\$14.99	\$ 2,186,246.53	50000.00	35,000.00	0.00	85000.00	58.28%	\$524,650.00	\$1,274,150.00	60847.00
2108.5	GEOSYNTHETIC CONSTRUCTION MATERIALS (GEOTEXT) (SY)		SY	533	\$3.07	\$ 600,782.85	156548.00	0.00	0.00	156548.00	80.00%	\$0.00	\$480,602.36	39137.00
2118.509	AGGREGATE SURFACING, CLASS 5 MOD (CV)		TON	17842	\$22.40	\$ 399,680.80	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	533.00
2104.503	SALVAGE AGGREGATE (CV)		CY	1800	\$14.73	\$ 26,514.00	1800.00	0.00	0.00	1800.00	100.00%	\$0.00	\$26,514.00	0.00
2451.507	GRAVULAR BEDDING (CY)		CY	819.5	\$45.05	\$ 36,918.48	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	819.50
2452.5	PILING - H-PILE (LF)		LF	4070	\$75.00	\$ 305,250.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	4070.00
2452.501	PILING - H-Test Pile 60 feet long and Pile Analysis (EA)		EA	3	\$3,000.00	\$ 9,000.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	3.00
2461.502	EAST INLET STRUCTURE (LS)		EA	1	\$1,750,000.00	\$ 1,750,000.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	1.00
2461.503	TRIPLE 18"-10" SPAN 7'-8"ALUMINUM BOX CULVERT 48.5 ft long WITH WINGWALLS (LS)		EA	1	\$456,400.00	\$ 456,400.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	1.00
2501.536	36" CORRUGATED ALUMINIZED STEEL PIPE CULVERT		LF	80	\$97.95	\$ 7,836.00	80.00	0.00	0.00	80.00	100.00%	\$0.00	\$7,836.00	0.00
2501.548	48" CORRUGATED ALUMINIZED STEEL PIPE CULVERT		LF	494	\$154.20	\$ 75,174.80	494.00	0.00	0.00	494.00	100.00%	\$0.00	\$75,174.80	0.00
2501.536	36" CORRUGATED ALUMINIZED STEEL PIPE APRON		EA	1	\$984.00	\$ 984.00	1.00	0.00	0.00	1.00	100.00%	\$0.00	\$984.00	0.00
2501.648	48" CORRUGATED ALUMINIZED STEEL PIPE APRON		EA	13	\$1,405.00	\$ 18,265.00	13.00	0.00	0.00	13.00	100.00%	\$0.00	\$18,265.00	0.00
2501.748	FLAP GATE (48 inch)		EA	1	\$9,700.00	\$ 9,700.00	1.00	0.00	0.00	1.00	100.00%	\$0.00	\$9,700.00	0.00
2501.736	SCREW GATE (36 inch)		EA	1	\$4,550.00	\$ 4,550.00	1.00	0.00	0.00	1.00	100.00%	\$0.00	\$4,550.00	0.00
2501.996	SLIDE GATE 96"x72"		EA	8	\$30,000.00	\$ 240,000.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	8.00
2511.513	RANDOM RIPRAP - CLASS 3		CY	334	\$110.20	\$ 36,806.80	66.00	0.00	0.00	66.00	19.76%	\$0.00	\$7,273.20	268.00
2511.514	RANDOM RIPRAP - CLASS 4		CY	1405	\$98.00	\$ 137,680.00	843.00	0.00	0.00	843.00	60.00%	\$0.00	\$62,614.00	562.00
2573.502	DEMATERING		LS	1	\$50,000.00	\$ 50,000.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	1.00
2573.503	DISK ANCHORING		ACRE	132	\$20.00	\$ 2,640.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	132.00
2573.504	WOOD FIBER AND BLANKET SYSTEM		LF	158	\$1.25	\$ 197.50	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	158.00
2573.505	FLOTATION SILT CURTAIN TYPE MOVING WATER		LF	400	\$12.00	\$ 4,800.00	400.00	0.00	0.00	400.00	100.00%	\$0.00	\$4,800.00	0.00
2574.506	SOIL BED PREPARATION		ACRE	132	\$50.00	\$ 6,600.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	132.00
2574.507	FERTILIZER, TYPE 1 (50 lbs per acre)		POUND	6600	\$0.70	\$ 4,620.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	6600.00
2576.501	SEEDING		ACRE	132	\$50.00	\$ 6,600.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	132.00
2576.502	MULCH MATERIAL TYPE 1 (2 tons per acre)		TON	264	\$105.00	\$ 27,720.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	264.00
2576.504	TURF REINFORCEMENT MAT, CATEGORY 4		SY	4089	\$15.66	\$ 64,033.74	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	4089.00
2576.507	WEED CONTROL AND INVASIVE SPECIES PREVENTION		LS	1	\$10,000.00	\$ 10,000.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	1.00
2576.509	SEED MIXTURE, Grass Inseape (65 lbs per acre)		POUND	8580	\$7.00	\$ 60,060.00	0.00	0.00	0.00	0.00	0.00%	\$524,650.00	\$2,926,383.36	8580.00
SUBTOTAL OF PROJECT BID ITEMS						\$7,899,778.60								



Contractor's Application and Certificate for Payment Summary

To (Owner): Roseau River Watershed District	From (Contractor): Gladen Construction, Inc.	Via (Engineer): Nate Dalager
Owner's Project No.:	Contractor's Project No.:	Engineer's Project No.: 10051748
For (Contract): Roseau Lake Rehab, Phase 3 and 4	Application No.: 03-04.3	Application Period: 8/27/2025 -9/23/2025

Summary of Previous Payments

Application No.	Application Period	Payment Amount
03-01.1	5/01/2025 - 5/31/2025	\$ 414,560.66
03-01.2	5/01/2025 - 5/31/2025	\$ 314,540.25
03-02.1	6/01/2025-6/30/2025	\$ 487,635.00
03-02.2	6/01/2025-6/30/2025	\$ 277,771.12
03-03.1	7/01/2025-8/27/2025	\$ 260,674.40
03-04.1	8/27/2025-9/23/2025	\$ 526,465.26
03-04.2	8/27/2025-9/23/2025	\$ 498,417.50

Application No.	Application Period	Payment Amount



Contractor's Application and Certificate for Payment

For (contract):		For (Contract): Roseau Lake Rehab, Phase 3 and 4		Contractor:		Gladden Construction, Inc.															
Application No.:		03-04.3		Application Period:		8/27/2025 - 9/23/2025															
A				B		C		D		E		F		G		H		I		J	
Item No.	Description	Unit	Contract Quantity	Contract Unit Price	Scheduled Value	Work Completed From Previous Applications	Work Completed This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored To Date (C+D+E)	Percent Complete To Date (%)	Total Cost This Period	Total Cost Complete to Date	Quantity to Finish (A - F)								
1404.500	MAINTENANCE OF TRAFFIC CONTROL DEVICES, AND RESTORATION OF HAUL ROADS (LS)	LS	1	\$8,500.00	\$ 8,500.00	0.50	0.00	0.00	0.50	50.00%	\$0.00	\$4,250.00	0.50								
2021.501	MOBILIZATION (LS)	LS	1	\$773,000.00	\$ 773,000.00	0.75	0.00	0.00	0.75	75.00%	\$0.00	\$578,750.00	0.25								
2101.501	CLEARING AND GRUBBING (P)	ACRE	132	\$2,600.00	\$ 343,200.00	132.00	0.00	0.00	132.00	100.00%	\$0.00	\$343,200.00	0.00								
2104.503	REMOVE PIPE CULVERTS (LF)	LF	287	\$20.00	\$ 5,740.00	287.00	0.00	0.00	287.00	100.00%	\$0.00	\$5,740.00	0.00								
2106.507	STRUCTURAL FILL (CY) (P)	CY	400	\$65.35	\$ 26,140.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	400.00								
2106.507	COMMON EXCAVATION (CY) (P)	CY	145847	\$14.89	\$ 2,186,246.53	85000.00	38,969.85	0.00	123969.85	85.00%	\$584,156.55	\$1,858,306.55	21877.05								
2108.507	COMMON EMBANKMENT (CY) (P)	CY	195685	\$3.07	\$ 600,792.85	156548.00	0.00	0.00	156548.00	80.00%	\$0.00	\$480,602.38	39137.00								
2108.5	GEOSYNTHETIC CONSTRUCTION MATERIALS (GEOTRID) (SY)	SY	533	\$8.00	\$ 3,196.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	533.00								
2118.509	AGGREGATE SURFACING, CLASS 5 MOD (CY)	TON	17842	\$22.40	\$ 399,660.80	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	17842.00								
2104.503	SALVAGE AGGREGATE (CY)	CY	1800	\$14.73	\$ 26,514.00	1800.00	0.00	0.00	1800.00	100.00%	\$0.00	\$26,514.00	0.00								
2451.507	GRAVULAR BEDDING (CY)	CY	819.5	\$45.05	\$ 36,918.48	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	819.50								
2452.5	PLING - H-Pile (LF)	LF	4070	\$75.00	\$ 305,250.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	4070.00								
2452.501	PLING - H-Test Pile 60 feet long and Pile Analysis (EA)	EA	3	\$3,000.00	\$ 9,000.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	3.00								
2461.502	EAST INLET STRUCTURE (LS)	EA	1	\$1,750,000.00	\$ 1,750,000.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	1.00								
2461.503	WINGWALLS (LS)	EA	1	\$456,400.00	\$ 456,400.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	1.00								
2501.536	36" CORRUGATED ALUMINIZED STEEL PIPE CULVERT	LF	80	\$97.95	\$ 7,836.00	80.00	0.00	0.00	80.00	100.00%	\$0.00	\$7,836.00	0.00								
2501.548	48" CORRUGATED ALUMINIZED STEEL PIPE CULVERT	LF	494	\$154.20	\$ 76,174.80	494.00	0.00	0.00	494.00	100.00%	\$0.00	\$76,174.80	0.00								
2501.536	36" CORRUGATED ALUMINIZED STEEL PIPE APRON	EA	1	\$984.00	\$ 984.00	1.00	0.00	0.00	1.00	100.00%	\$0.00	\$984.00	0.00								
2501.548	48" CORRUGATED ALUMINIZED STEEL PIPE APRON	EA	13	\$1,405.00	\$ 18,265.00	13.00	0.00	0.00	13.00	100.00%	\$0.00	\$18,265.00	0.00								
2501.748	FLAP GATE (48 inch)	EA	1	\$8,700.00	\$ 8,700.00	1.00	0.00	0.00	1.00	100.00%	\$0.00	\$9,700.00	0.00								
2501.736	SCREW GATE (36 inch)	EA	1	\$4,550.00	\$ 4,550.00	1.00	0.00	0.00	1.00	100.00%	\$0.00	\$4,550.00	0.00								
2501.986	SLIDE GATE 96"x72"	EA	8	\$30,000.00	\$ 240,000.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	8.00								
2511.513	RANDOM RIPRAP - CLASS 3	CY	334	\$110.20	\$ 36,806.80	66.00	0.00	0.00	66.00	19.76%	\$0.00	\$7,273.20	268.00								
2511.514	RANDOM RIPRAP - CLASS 4	CY	1405	\$98.00	\$ 137,690.00	643.00	0.00	0.00	643.00	60.00%	\$0.00	\$82,614.00	562.00								
2573.502	DEWATERING	LS	1	\$50,000.00	\$ 50,000.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	1.00								
2573.503	DISK ANCHORING	ACRE	132	\$20.00	\$ 2,640.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	132.00								
2573.504	WOOD FIBER AND BLANKET SYSTEM	LF	158	\$1.25	\$ 197.50	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	158.00								
2573.505	FLOTATION SILT CURTAIN TYPE MOVING WATER	LF	400	\$12.00	\$ 4,800.00	400.00	0.00	0.00	400.00	100.00%	\$0.00	\$4,800.00	0.00								
2574.506	SOIL BED PREPARATION	ACRE	132	\$50.00	\$ 6,600.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	132.00								
2574.507	FERTILIZER, TYPE 1 (50 lbs per acre)	ACRE	6600	\$0.70	\$ 4,620.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	6600.00								
2575.501	SEEDING	ACRE	132	\$50.00	\$ 6,600.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	132.00								
2575.502	MULCH MATERIAL, TYPE 1 (2 tons per acre)	TON	264	\$105.00	\$ 27,720.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	264.00								
2575.504	TURF REINFORCEMENT MAT, CATEGORY 4	SY	4089	\$15.66	\$ 64,033.74	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	4089.00								
2575.507	WEED CONTROL AND INVASIVE SPECIES PREVENTION	LS	1	\$10,000.00	\$ 10,000.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	1.00								
2575.509	SEED MIXTURE, Misc Inslope (65 lbs per acre)	POUND	8580	\$7.00	\$ 60,060.00	0.00	0.00	0.00	0.00	0.00%	\$0.00	\$0.00	8580.00								
SUBTOTAL OF PROJECT BID ITEMS					\$7,889,776.50						\$584,156.55	\$3,510,542.91									

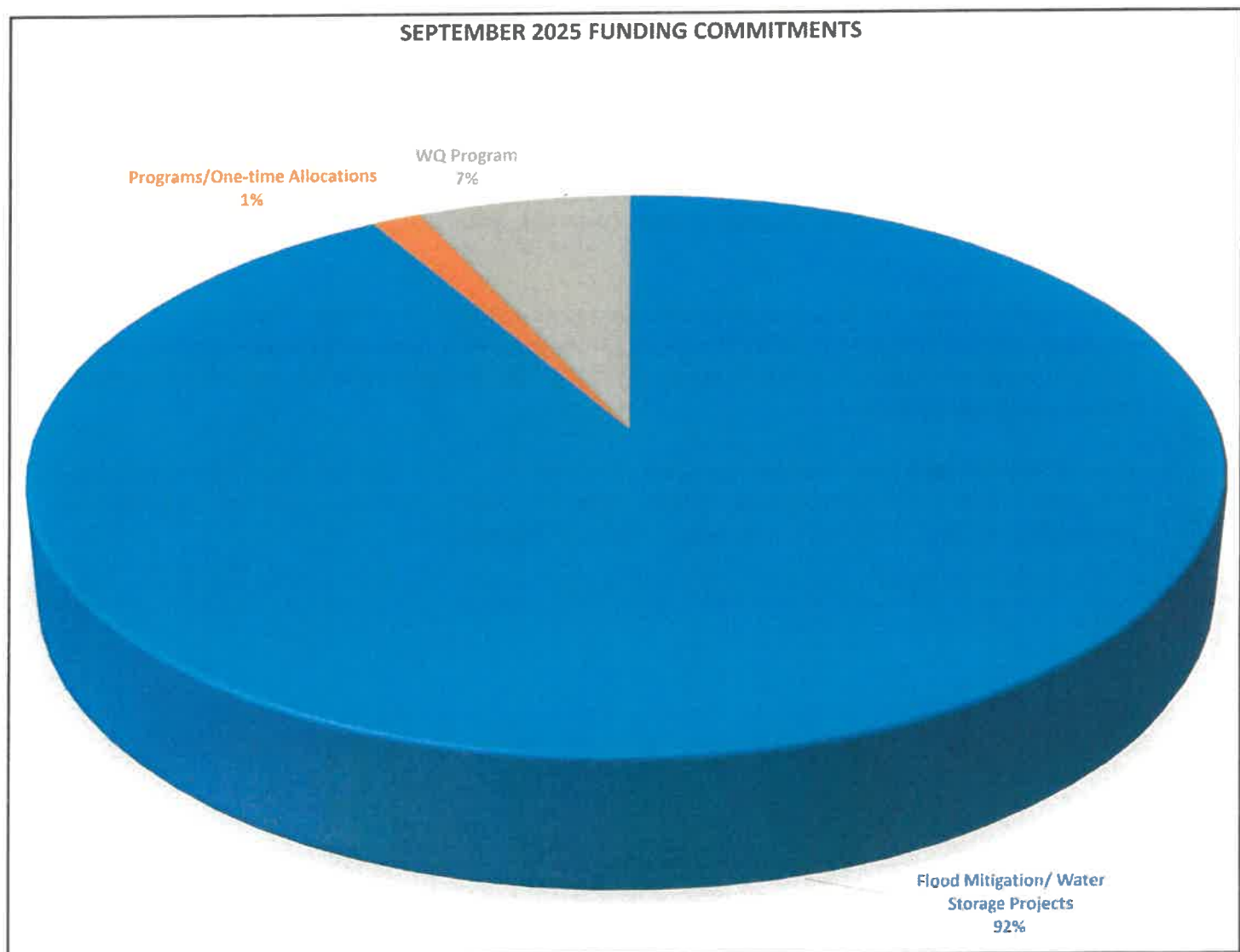


Meeting Highlights – September 16, 2025

1. **Funding Commitments:** Information was presented regarding current funding commitments of the Red River Watershed Management Board (RRWMB) for flood mitigation/water storage projects and water quality projects that are in various phases along with annually funded programs and one-time allocations. Current commitments include the following:

• Flood Mitigation/Water Storage:	\$21,562,797.85
• Water Quality Program: Base Funding	\$ 832,676.21
• Water Quality Program: Competitive Funding	\$ 749,106.88
• Annually Funded Programs/One-time Allocations:	\$ 350,565.15
TOTAL Remaining Funding Commitments:	\$23,495,146.09

Below is an illustration of current RRWMB funding commitments as of September 2025. Annual operating expenses are not included in funding commitments.



2. **CD Maturity:** The RRWMB Managers approved reinvesting \$7 million plus accrued interest into a 7-month CD at 4.3 percent interest.
3. **Fiscal Year 2026 Mediation Agreement Funding:** A contract of \$264,000.00 was approved with the Minnesota Department of Natural Resources (DNR) for implementation of the 1998 Red River Basin Flood Mediation Agreement. The RRWMB is the fiscal agent for the Flood Damage Reduction Work Group, which oversees implementation of the Agreement. Funds are only for Fiscal Year 2026 from July 1, 2025 to June 30, 2026.
4. **Minnesota Historical Society (MHS) Grant Application:** The RRWMB Managers heard information about upcoming MHS grant application periods to work on compiling RRWMB historical information into a document, on-line story map, or other media. Sarah Kirkpatrick, Associate Professor – Department of Landscape Architecture, Disaster Resilience, and Emergency Management, North Dakota State University presented the information. The RRWMB Managers referred the discussion to the Communication and Outreach Committee for further review and potential recommendations.
5. **Klondike Clean Water Retention Project (KCWRP) – Step 3 Submittal:** The Two Rivers Watershed District (TRWD) presented a Step 3 Submittal for the KCWRP. Seventeen of eighteen permits have been received except the DNR Dam Safety Permit, which is currently underway. The TRWD also has to have action by the Minnesota Land Exchange Board related to the KCWRP, which meets later in 2025. The RRWMB financial commitment is proposed to be at \$14.7 million and the discussion was referred to the RRWMB Technical Advisory Committee for technical review.
6. **Data Gap Workshop:** The International Joint Commission is hosting an upcoming series of electronic workshops to determine if there are gaps with water quality data in the Red River Basin of the North. The RRWMB Managers appointed the International Water Institute to represent the RRWMB.
7. **Minnesota Center for Environmental Advocacy (MCEA) Drainage Petition:** RRWMB legal counsel, Louis Smith of Smith Partners PLLP discussed a petition that was recently submitted to the Minnesota Pollution Control Agency (MPCA). The petition calls for the MPCA to regulate public drainage projects.
8. **Next RRWMB Meeting:** Will be Tuesday, October 21, 2025 and the meeting will be held at the RRWMB Office – Ada, Minnesota, 56510. After the board meeting and lunch, the RRWMB Managers will tour Waukon Dairy east of Ada, Minnesota.

October 2025

Board Meeting

Palmville Road Maintenance – Cass Simmons has completed the repairs. (Photos taken)

Caribou Beaver Dams – Two beaver dams were located in Caribou TWP and have been trapped out by James Sovde.

MWPCP Training – Passed the in-training exam

Palmville – Palmville beaver have been taken care of. East structure has been cleaned and debris removed.

CD8 Brush Removal – JS Landscape has been working on mulching brush and removing dead trees from the outlet channel. (Photos taken)

Stihl Brush cutter – The old Stihl is having issues, tried repairing but continues with doing the same thing. Ace has a solid replacement option with new stringer head for \$670. Other smaller options are around \$500.

CD8 Ditch Cleaning – Cass Simmons will be doing the cleaning; the site will need a long reach which he has. (200' of cleaning)

ADMINISTRATOR'S UPDATE

October 2, 2025

Roseau Lake: A construction update will be given at the meeting.

Funding: LSOHC initially allocated \$3.044M in their 2026 package. This amount may still be adjusted as additional information comes to the Council.

Construction on the road has presented some challenges. Nate will be presenting change order options to the board at the meeting for the board to consider.

Joint Powers Board: The next JPB meeting is scheduled for Oct. 9th. There is still funding remaining from the 2023 allocation for the CD 7 repair the County is working on. We applied for and received an extension until Dec. 2026 for that funding.

Hay Creek: Blaine has been working with landowners on potential BMP sites. Our goal is to have 4 – 6 sites to hand over the SWCD's Technical Service Area (TSA) staff for design. Erik and the County have been working on sites within the County's Right of Way (ROW). Their initial collaboration has been on 2 high priority sites that we hope to have constructed this fall.

Misc:

- Blaine completed training and was certified as a wetland professional. With this additional certification, I am recommending an increase in salary to \$56,160.00 annually (\$27.00/hour for 2080hr work year) effective immediately. This would be separate from an annual cost of living increase.

RESOLUTION CLOSING BOARD MEETING

WHEREAS, the Minnesota Open Meeting Law, Minn. Stat. § 13D.05, subd. 3(b) states that “meetings may be closed if the closure is expressly authorized by statute or permitted by the attorney-client privilege;” and

WHEREAS, Darrell Lins, *et al* have commenced litigation regarding the Roseau Lake project and the Roseau River Restoration project; claiming *inter alia* unlawful deprivation of property; and

WHEREAS, the RRWD seeks to meet with its attorney, to discuss the pending litigation and potential settlement proposals; and

WHEREAS, it would be detrimental to the interests of the Board of Managers of the RRWD to hold a public discussion with its attorney regarding the strengths and weaknesses of its legal position(s), strategy, and potential settlement position where an opposing party or opposing attorney could listen to or be made aware of the RRWD’s positions; and

WHEREAS, there is an absolute need for the RRWD Board of Managers to obtain confidential legal advice regarding pending litigation and potential settlement in order to maintain the attorney-client privilege.

BE IT RESOLVED by the Board of Managers of the Roseau River Watershed District as follows:

1. The Roseau River Watershed District Board of Managers hereby closes this meeting based upon the attorney-client privilege pursuant to Minn. Stat. § 13D.05, subd. 3(b);
2. The specific subjects to be discussed, pursuant to Minn. Stat. § 13D.01, subd. 3, are the legal strategy in responding to the pending litigation (Roseau Lake and Roseau River Restoration matters) against the RRWD and potential settlement position.

Dated this ____ day of _____, 2025.

Chairman

Secretary

